

Councillors Cole, Collins, Dykstra, England, Fabb, Gifford, Land, Ntuk, Parker, Potts, Sproats, Wilcox, Willis, Withams and Wyatt of

WARBOYS PARISH COUNCIL

ARE SUMMONED TO THE NEXT ANNUAL PARISH COUNCIL MEETING

To be held on Monday 10th June 2024 at 7.00p.m.

At Warboys Parish Centre Hall, High Street, Warboys PE28 2TA

Signature Mrs J Drummond **4th June 2024**

Parish Clerk to Warboys Parish Council

The Public and Press are cordially invited to attend.

AGENDA

126/24 TO ELECT THE CHAIRMAN & SIGN THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

To elect the Chairman of the Parish Council for the ensuing municipal year.

127/24 APPOINTMENT OF VICE CHAIRMAN

To appoint the Vice Chairman of the Parish Council for the ensuing municipal year.

128/24 WELCOME

129/24 APOLOGIES FOR ABSENCE

130/24 MEMBERS INTERESTS

a) Declarations

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item.
(See note below)

b) Register of interests

For members to note that they need to review their register of interests for the municipal period 2024-25.

ALL Dispensations are to be made before the start of the meeting.

131/24 MINUTES OF 13th MAY 2024

To confirm the Minutes of the meetings of the Council held on 13th May 2024 (copy attached).

132/24 CLERK'S REPORT

Clerk to update Members on activities affecting and pertaining to the Parish.

Please note that no decisions can lawfully be made under this item. LGA 1972 Schedule 12 s10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

133/24 OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

134/24 REPORT BY DISTRICT COUNCILLORS

An opportunity for County and District Councillors to report upon any matters relevant to Warboys from their respective authorities.

135/24 APPOINTMENT OF LEISURE COMMITTEES

To appoint Members to Leisure Committees for the ensuing municipal year as set out in the attached report as per standing orders 4.

136/24 REPLACEMENT PARISH CENTRE

To consider an update by the New Parish Centre Committee (NPCC) on the present situation of the building construction.

137/24 EVENTS

To consider updates following 80th Anniversary of D-Day events and the upcoming Feast Week plans.

138/24 REVIEW FINANCIAL REGULATIONS

To review and approve the Council's Financial Regulations as per the new NALC model documents released in April 2024.

139/24 INTERNAL AUDITOR REPORT

To receive and consider any recommendations following the report from the Internal Auditor.

140/24 ANNUAL GOVERNANCE STATEMENT

Annual Governance and Accountability Return

- a) Agree year-end financial statement for 2023-24.
- b) Approve accounting statement for 2023-24
- c) Receive the internal auditors report.
- d) Acknowledgement of the Annual Governance and Accountability Return including signing by Chair.

141/24 BRIDLEWAY

To discuss and consider an update on the progress with the new Bridleway linking New Barn Drove to 1st Broadpool Drove.

142/24 TREE SURVEY

To consider an update from Cllr Fabb on behalf of the Leisure Committee on quotes received for a potential Tree Survey on all Council owned Green Spaces.

143/24 CALENDAR OF MEETINGS

To approve updated calendar of meetings for 2024-25 following changes to the committee structures.

144/24 DISPENSATIONS

- a) Following updates of Standing Orders for 2024-25 as adopted by Council on 13th May 2024, a reminder for members on the new procedure for applying for dispensations.
- b) Consider current list of Dispensations for period 2024-25

145/24 COUNCIL EMAIL ADDRESSES

- a) To consider and approve the Clerk's report on creating Council managed email addresses for all Members.
- b) To consider and approve reallocation of budgeted funds to cover expenditure.

146/24 UPDATING COUNCIL MEMBER WEBSITE DATA

Clerks to report to members the importance of updating the Council Member data on the website to comply with current GDPR legislation.

147/24 ACCOUNTS

To approve the payment of operational and NPC accounts for the past month.

148/24 BUDGETARY CONTROL

To receive the budgetary control statement for May 2024.

149/24 EXCLUSION OF PUBLIC

To resolve to exclude the public from the meeting under the section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 as the following items relate to a claim against the Council and employment matters.

150/24 INSURANCE CLAIMS

To consider an update by the Clerk regarding Stirling Close.

151/24 STAFFING MATTERS

To consider the Clerk's hours for June.

152/24 NOTICES AND MATTERS FOR THE NEXT AGENDA

For members of the Council to raise any matters to be included in the next agenda.

MEETING CLOSED

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.